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| --- | --- | --- | --- |
| **YOUR NAME** |  | Personal Statement Write 2-3 sentences to explain who you are, what you do, and what your professional goals are. Educational History University of Murray Connect 2016-2018 | Graduate Diploma of Accounting University of Murray Connect 2013-2017 | Bachelor of Commerce Employment History Role Title Place of Employment | 20XX – Present   * List your primary responsibilities and duties * Make sure that they are relevant to the job you’re applying for * Try to keep it brief * Only list the most relevant roles you have held  Role Title Place of Employment | 20XX – Present   * List your primary responsibilities and duties * Make sure that they are relevant to the job you’re applying for * Try to keep it brief * Only list the most relevant roles you have held  Role Title Place of Employment | 20XX – Present   * List your primary responsibilities and duties * Make sure that they are relevant to the job you’re applying for * Try to keep it brief * Only list the most relevant roles you held  Employment History ContinuedRole Title Place of Employment | 20XX – Present   * List your primary responsibilities and duties * Make sure that they are relevant to the job you’re applying for * Try to keep it brief * Only list the most relevant roles you have held |  |
| Phone:  0412 345 678 Email: [youremail@email.com](mailto:youremail@email.com) Specialisations   * List your specialisations and professional interests here * For example, customer service or project management * Small business accounting, or agricultural management  Skills   * List your role-specific skills here * For example * Microsoft Excel or * Adobe Photoshop  YOUR NAME   **Phone:**  0412 345 678 **Email:** [youremail@email.com](mailto:youremail@email.com)  References  Their Name Role Title | Place of Work Phone: 0412 345 678  Their Name Role Title | Place of Work Phone: 0412 345 678 |  |  |